



BAY VIEW ASSOCIATION OF THE UNITED METHODIST CHURCH

Application for Membership

We are pleased that you are applying for membership in the Bay View Association of the United Methodist Church (“Association”), a Chautauqua community recognized as a National Historic Landmark. We offer two types of Membership: (1) Associate and (2) Leaseholding for those named on a cottage lease.

The Association’s By-Laws establish the requirements for membership, the minimum contents of this Application and the review and decision-making process. **The Association does not take race, color, sex, disability, familial status, national origin, religion, religious beliefs or lack thereof, or sexual orientation into consideration when making membership decisions.**

Membership Requirements

An individual may be accepted as a Leaseholding or Associate Member upon a two-thirds vote of the Board of Trustees if the individual complies with the following qualifications and requirements:

1. Pays the initial membership fee, which shall accompany the membership application (\$300).
2. Completes and files the membership application form with the Association’s administrative office.
3. Is at least twenty-one (21) years of age. *
4. Is of good moral character and will support the Association’s purpose and objectives.
5. Agrees to respect and preserve the history and values of the Bay View Association:
“To enrich the human experience for individuals and families within Bay View and the surrounding community through a seasonal program of religious, educational, cultural and recreational opportunities, in a manner consistent with Christian values.”
6. Provides at least four (4) reference letters attesting to the applicant’s fulfillment of the above membership requirements from:
 - a. At least two members of the Bay View Association, excluding relatives of the applicant, members of the Board of Trustees and anyone associated with the transfer of the lease (if any); and
 - b. At least two persons of the applicant’s choice, excluding relatives.
7. Completes a satisfactory interview with the Membership Committee or its designee and receives a favorable vote of the Committee affirming that the applicant is qualified and supports the Association’s purpose and objectives.

*The Articles of Association require a minimum age of 21.

Membership Application Instructions

1. A separate Application is required for each individual seeking membership. If a couple seeks membership, each person must complete his or her own Application (including reference letters specific to each applicant).
2. Fully and accurately complete the Application. If you are seeking only Associate Membership, do not complete the "Application for Leaseholding Membership Addendum." If you seek Leaseholding Membership, you must complete that Addendum.
3. Submit the completed Application along with the initial membership fee of \$300 to the Association's office. If paid by check, please make your check payable to "Bay View Association."
4. Upon submitting your Application Bay View will request the reference letters identified in your Application. By submitting your Application, you authorize the Association to request, receive, use distribute (for the purposes of processing the application) and retain such information as part of the membership application and review process. One of the two references must be from a Bay View Leaseholding Member. The other may be either from an Associate Member or a Leaseholding Member. No two references may be from the same family, or members of the Board of Trustees, paid Association staff or anyone associated with the transfer of the lease (if any).
5. You will receive notification from the Bay View office when all the letters have been received. After, and only after you receive that notice, YOU MUST SCHEDULE an interview with representatives of the Membership Committee by emailing a request to memberapps@bayviewassociation.org or by calling the Association's office at (231)347-6225. Your interview must be conducted in-person in Bay View with members of the Committee and should be scheduled during the Assembly Season (mid-June through mid-August). No interviews will be held during the period from November 1 – May 1.
6. The Membership Committee will consider your application only after your in-person interview. Memberships recommended by the Committee for approval are forwarded to the Board of Trustees for final review and approval or denial.
7. If applying for Leaseholding Membership, the Addendum on page 10 of this application **MUST** be submitted and approved before lease transfers or cottage sales will be approved by the Board of Trustees.

Your application is active for eighteen (18) months from the date of submission. A six-month extension may be granted for good cause by the Membership Committee chair. Half of the initial membership fee will be returned to you if your application is not approved. If you withdraw your application or fail to provide a complete application, no refund will be made. If you have any questions, please call the Association's office or email memberapps@bayviewassociation.org.

The Association reserves the right to deny any Application for any reason or no reason, to the extent consistent with applicable law.

Payment
Check no./cash:
Date:
For Office Use Only

IDENTIFICATION

Name: _____
First Middle Last

Home Address: _____

Phone Number: _____ **Email:** _____

Date of Birth: ____ / ____ / ____

I am also applying for Leaseholding Membership (please complete the Leasehold Membership Addendum)

OCCUPATION AND EDUCATION

Occupation: _____

Employer: _____

If retired, previous occupation: _____

Education:

VOLUNTEER ACTIVITES (Clubs, Societies, Professional Associations, Community Activities, etc.)

Hobbies and Interests:

FAMILY

Spouse's Full Name: _____

Spouse's Phone Number: _____ Email: _____

Date of Birth: ____ / ____ / ____

Occupation:

Full names and birth dates of all children:

If you are related to any members of Bay View, please list, but no more than five:

REFERENCES (Use Reference Letter Instructions to request letters of reference)

Bay View References: Each of the references must be a member of Bay View and at least one must be a Leaseholding Member. They may not be a relative by blood or marriage, serve as paid professional Association staff or on the Board of Trustees, or be associated with the transfer of the lease (if applicable). The two references may not be from the same family or from paid Association staff.

1. Name:

Address:

Telephone:

Email:

2. Name:

Address:

Telephone:

Email:

Other References: Two personal references other than the Bay View References are required. They may not be from the same family or related to either of the Bay View References or from paid Association staff.

1. Name:

Address:

Telephone:

Email:

2. Name:

Address:

Telephone:

Email:

Friends in Bay View: If you personally know any members of Bay View (other than your Bay View References) please list, but no more than five:

Getting along with others: We are a community and relating to each other with compassion and tolerance is important, but in times of conflict, that can become more difficult. During your interview, we will want to talk about how you resolve conflicts with others when they arise. If you have had to file a lawsuit to seek resolution (other than for family law matters (such as divorce, child custody), personal safety or related to your business/professional life), please list the name of the action (the parties), the date filed and the court:

BAY VIEW EXPERIENCE

When did you first come to Bay View?

List dates and locations in Bay View during the past two years:

What activities have you been involved with in Bay View?

PERSONAL STATEMENT

Why do you wish to become a member and how do you foresee yourself contributing to the Association?

MEMBERSHIP COMMITMENTS (Check each box to signify your agreement)

I am of good moral character.

I have not been convicted of a felony or a crime of moral turpitude. *Note: If you cannot check this box, we still welcome your application as we believe in personal redemption. Please attach an additional sheet and tell us more about the circumstances and how it has impacted your character today.*

I will support the Bay View Association’s purpose and objectives.

I Agree to respect and preserve the history and values of the Bay View Association:

“To enrich the human experience for individuals and families within Bay View and the surrounding community through a seasonal program of religious, educational, cultural and recreational opportunities, in a manner consistent with Christian values.”

The Association is heavily dependent on volunteers to function and carry out its Mission. Over three dozen committees and other volunteer organizations are at the heart of the Association’s operations ([here is a link](#) to a summary of our committees). These range from those associated with the buildings, grounds, plant, secular operations, recreation, performing arts and education to Christian programming and worship. How do you foresee yourself participating or volunteering to support the Association?

I will read the Association’s By-Laws and agree to abide by them, as they are amended from time to time.

CERTIFICATION

I am in compliance with By-Law 1.D (Qualifications for Membership).

I certify that all information presented in the application is true, complete and accurate. If approved for membership, I agree to abide by the rules and By-Laws of the Association as amended from time to time. (Copies available in the Association Office).

Signature

Print Name

Date

Leaseholding Membership Addendum

I would like to join Bay View as a leasehold member by:

1. **purchasing** the cottage at Block____Lot_____.
2. **joining** _____, the current leaseholders of Block____Lot_____, whose permission is granted by signatures that follow.

1. _____	_____
	Date
2. _____	_____
3. _____	_____
4. _____	_____

- This cottage is in a trust and a certificate of trust is on file at Bay View.
- This cottage is in a trust and a certificate of trust is **NOT** on file at Bay View. A certificate of trust will be provided.
- I understand and agree that it is my duty to inform anyone using my cottage of the rules and regulations of the Bay View Association. If there is a violation of the By-Laws of the Association by anyone I allow to use my cottage, I understand that I am ultimately responsible.

I certify that all information presented in the application is true, complete and accurate. If approved for membership, I agree to abide by the rules and By-Laws of the Association as amended from time to time. (Copies available in the Association Office).

Signature

Print Name

Date